

**Minutes for JANUARY 16, 2024  
Library Board Meeting – 6:00 P.M.  
Jemez Springs Public Library**

**Members Present:** Hailey Cooper, Pamela Cornell, Heather Gutierrez, Janet Phillips, Doug Parker, Anita Punla and Barbara Stone

**Member Absent:** None

**Presiding:** Library Board President Barbara Stone

**Friends of the Library Presence:** Suzanne Swetnam

**1. Call to Order:** The meeting was called to order at 6:01 p.m.

**2. Approval of Previous Meeting Minutes**

Hailey moved and Pam seconded that the November 20, 2023 meeting minutes be approved.

*Action taken: The November 2023 minutes were unanimously approved.*

**3. Librarian's Report**

The written reports provided to Board members are included herein as part of these minutes. Janet announced the resignation of Nora Sutherland effective end of March 2024. Janet will post a notice for an independent contractor position. Janet has been itemizing all the library remediation work and costs. Barbara and Pam continue to work with the insurance companies re the status of reimbursement.

**4. Review Status of Library Repairs Projects**

Janet reported that winter protection repairs have been completed. Remediation work is complete and awaiting final payment. The reconstruction work is partially done and awaiting funding for completion. The F.O.L. is assisting with the electrical work for the lighting. Janet is working with a grant writer, funded by MRCOG, who will be looking into funding options for library operations and/or repairs. The Mayor is checking with the US Senator for federal funds for the sewer plant. The Village is seeking state funds for the sewer system. Condensation concerns became an issue since the library is empty and construction incomplete, and so there is uninsulated roof decking indoors and unheated air. Moisture is now being controlled by the use of heat and a dehumidifier. Humidity will continue to be monitored for future mitigation considerations.

**5. Recommendation for New Library Board Member**

Janet and Barbara interviewed Kellie Primm for a Board member position. Both felt that Kellie will add depth to the Board with her experience in, and connection with, the schools. It was also mentioned that paperwork has been sent to a second person interested in becoming a Board member, and Hailey voiced interest in participating in the interviewing process. Doug moved and Hailey seconded to nominate Kellie Primm as a Library Board member. The motion passed unanimously, and the nomination will be placed on the Village agenda for approval.

*Action taken: The motion to nominate Kellie Primm as a Library Board member, and to place the nomination on the Village agenda for approval, was unanimously approved.*

**6. F.O.L. Report**

Suzanne gave a brief report on income and expenses. The F.O.L. finished the year financially strong with its fundraising events and community donations, including a donation from the Jemez Electrical Cooperative. George Cornell, who successfully received a \$5,000 grant from LANL in 2023 for the F.O.L., is again applying for a 2024 grant from the LANL. Both George and Cliff Elliott are looking at funding opportunities. Dee Plana, who has been a F.O.L. member for ten years and served as treasurer announced her resignation. Cliff will serve as temporary treasure. The F.O.L. is contemplating a merchandising program (wine glass/travel mugs/coffee cups with the Jemez Springs logo) as part of their fundraising efforts.

**7a. Comments.** No public attended.

**7b. Next Meeting:** The next meeting will be February 20, 2024 via zoom.

**8. Adjournment**

Hailey moved and Heather seconded that the meeting be adjourned.

*Action taken: The meeting was adjourned at 7:05 p.m.*

Respectfully submitted,  
Anita Punla, Secretary